



**Rotherham
& District**

Volunteer - Research & Campaigns Support

Research and Campaigns is a critical part of the work we do here at Citizens Advice Rotherham. One of the core aims of the Citizens Advice service is: 'to improve the policies and practices that affect people's lives'.

We are currently looking for someone passionate and enthusiastic about research and policy to join the Research and Campaigns team.



Valuing inclusion

Our volunteers come from a range of backgrounds and we particularly welcome applications from disabled people, people with physical or mental health conditions, LGBTQIA+, and people from Black Asian Minority Ethnic (BAME) communities.



Role purpose:

You will work closely with the other members of the Research and Campaigns team to uphold the research aim of Citizens Advice.

The position presents the post holder with the opportunity to explore trends affecting the Rotherham community, to address the challenges faced by clients, and to present data to key stakeholders in an effort to affect change.

It will require a passionate and enthusiastic individual, able to work closely with the Research and Campaigns team and other staff and volunteers.



What we ask of you:

To volunteer for a minimum of 1 day per week Mon- Fri 9am-5pm for at least 12 months (this can be flexible and spread across the week).



What you'll do:

- Work with the R&C team on active and upcoming research projects.
- Lead on independent research projects on issues to be selected collaboratively with the R&C team.
- Attend meetings with various stakeholders, both internal and external.
- Produce reports to update the Board of Trustees on the progress of Research and Campaigns issues.
- Update staff and volunteers on current calls for evidence.
- Monitor the Research and Campaigns email.
- Support the Fundraising and Communications Officer in collecting stories to showcase our impact



We need you to:

- Have excellent communication skills.
- Have good written English.
- Have excellent attention to detail
- Be open, approachable and non-judgemental.
- To be committed and passionate about making a difference to people's lives
- Be willing to learn about and follow the Citizens Advice aims, principles and policies, including confidentiality and data protection
- Be willing to undertake training in your role
- Be friendly, patient and approachable
- Respect views, values and cultures that are different to your own



What will you get out of it?

- will be fully supported and supervised.
- Build on and develop skills, such as policy research, advocacy and/or campaigning.

- Increase your employability
- Have a positive impact on someone else's experience of volunteering with the local Citizens Advice
- Have a positive impact in your community.
- Contribute to the smooth running of the advice service which makes a real difference to peoples' lives
- We believe that the invaluable work we do comes from looking after our staff and volunteers so that they in turn have the energy and passion to do the best possible job for our clients.
- You will join a service committed to its values of being Generous, Responsible and Innovative, with a commitment to making a difference to the lives of our community.
- Our volunteer roles are rewarding and our volunteers benefit from their experience of working with us whether it is to meet new people, help people with the problems they face, make a difference to people's lives or gain new skills.
- As a volunteer you'll receive a full induction and training, as well as support and supervision throughout your time volunteering with us, and opportunities for development.
- We will support you with any IT needs in order for you to volunteer effectively
- By volunteering with Citizens Advice Rotherham you will make a real difference to people's lives and have a positive impact on your community.



Interested?

Find out more on our website:

<http://www.citizensadvicerotherham.org.uk/volunteering/>

Or email:

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