



**Rotherham
& District**

Volunteer - Corporate Partnerships

Help us build strong connections with the Rotherham business community! As a Corporate Partnerships volunteer, you will play a key role in identifying and developing relationships with local businesses to support our fundraising and awareness goals. You will receive a full induction and comprehensive training to prepare you for the role. Once you begin, you will be fully supported and supervised to ensure you feel confident and effective in representing our local office to the corporate sector.



Valuing inclusion

Our volunteers come from a range of backgrounds and we particularly welcome applications from disabled people, people with physical or mental health conditions, LGBTQIA+, and people from Black Asian Minority Ethnic (BAME) communities.



Role purpose:

We are seeking professional and motivated volunteers to provide high-quality corporate engagement support to expand our network of business partners. You will highlight the vital advice and support we offer to the community by presenting partnership opportunities to local companies and assisting with corporate-led fundraising initiatives.

In addition, you will act as a key link between our local office and the business community to secure resources, sponsorships, and volunteer support. Inductions and relevant training will be provided to volunteers who demonstrate a passion for making a difference and who possess the strong professional communication and networking skills required for this role.



What we ask of you:

To volunteer for a minimum of 4 hours per week (Mon–Fri, 9 am–5 pm) for at least 12 months

(this can be flexible and spread across the week). Please ask for more details if these hours are of interest to you.



What you'll do:

As a Corporate Partnerships Volunteer, you will be the bridge between our charity and the local economy. Your core activities will include:

- **Business Prospecting:** Identifying and researching local Rotherham businesses that align with our mission and values.
- **Pitching & Presentations:** Assisting in the creation and delivery of professional presentations to potential partners about how they can support CARD.
- **Relationship Management:** Developing and maintaining positive, long-term connections with existing corporate partners to ensure they feel valued.
- **Fundraising Coordination:** Working with local businesses to organize workplace fundraising events, such as "Charity of the Year" partnerships or employee challenges.
- **Strategic Collaboration:** Working closely with our Fundraising and Communications Officer to create tailored partnership packages that benefit both the charity and the business.
- **Event Representation:** Representing CARD at business networking events and chamber of commerce meetings to increase our corporate visibility.



We need you to:

- **Be a Confident Professional:** Have excellent verbal and written communication skills, with the ability to engage with business owners and managers.
- **Possess Networking Flair:** Have the skills to build and maintain professional relationships and a passion for community networking.
- **Be Persuasive & Creative:** Help assist with the creation of compelling promotional materials or partnership proposals.
- **Be the Face of CARD:** Be naturally friendly, patient, and professional, ensuring every business partner has a positive experience with us.
- **Be Inclusive & Respectful:** Be open and non-judgemental, with a deep respect for different views and corporate cultures.

- **Maintain Professional Standards:** Be willing to learn and follow the Citizens Advice aims, principles, and policies, including a strict commitment to confidentiality and data protection.
- **Have an Eye for Detail:** Maintain accurate records of corporate contacts and partnership agreements.



What will you get out of it?

- Build valuable skills in business development, account management, and corporate social responsibility.
- Increase your employability and gain experience in the charity sector.
- Work with a range of professional people, both independently and in a team.
- Have a positive impact on your community by securing the resources needed to keep our advice services running.
- Receive a full induction, ongoing training, and consistent support and supervision
- You will join a service committed to its values of being Generous, Responsible and Innovative, with a commitment to making a difference to the lives of our community.
- Our volunteer roles are rewarding and our volunteers benefit from their experience of working with us whether it is to meet new people, help people with the problems they face, make a difference to people's lives or gain new skills.



Interested?

Find out more on our website:

<http://www.citizensadvicerotherham.org.uk/volunteering/>

Or email:

volunteer@citizensadvicerotherham.org.uk