

Citizens Advice Rotherham & District (CARD) Carbon Reduction Plan

1. Introduction

This Carbon Reduction Plan outlines the strategies and actions the Citizens Advice Rotherham & District (CARD) will implement to reduce its carbon footprint, aligning with the goals of the UK Government's Net Zero Strategy.

2. Objectives

- Achieve a 50% reduction in carbon emissions by 2030 from the 2024 baseline.
- Achieve net-zero carbon emissions by 2050.
- Enhance awareness and engagement among staff and volunteers on sustainability practices.

3. Scope

This plan covers all CARD operations, including offices, outreach activities, and any events or partnerships.

4. Baseline Emissions

- **Baseline Year:** 2024
- **Scope 1:** Direct emissions from owned or controlled sources (e.g., gas heating).
- **Scope 2:** Indirect emissions from the generation of purchased electricity.
- **Scope 3:** All other indirect emissions (e.g., business travel, waste disposal).

5. Reduction Strategies

5.1 Energy Efficiency

- **Office Energy Audit:** Conduct audits to identify energy-saving opportunities.
- **Lighting:** Replace all lighting with LED bulbs and install motion sensors.
- **Renewable Energy:** Transition to 100% renewable energy suppliers.

5.2 Waste Reduction

- **Recycling Programs:** Implement comprehensive recycling programs for paper, plastics, and electronics.
- **Paper Usage:** Promote a paperless office by digitising documents and encouraging electronic communication.
- **Sustainable Procurement:** Source office supplies from sustainable and local suppliers.

5.3 Travel and Transportation

- **Remote Working:** Promote remote working to reduce commuting emissions.
- **Public Transport:** Encourage the use of public transport, cycling, and walking for commuting and business travel.

5.4 Employee Engagement

- **Training:** Provide training sessions on sustainability practices.
- **Green Champions:** Establish a 'Green Champion' to lead and promote sustainability initiatives within the office.
- **Incentives:** Introduce incentives for employees who adopt sustainable practices, such as cycling to work.

5.5 Community Outreach

- **Awareness Campaigns:** Run campaigns to educate the community on sustainability and carbon reduction.
- **Partnerships:** Collaborate with local organisations to promote environmental initiatives.

6. Monitoring and Reporting

- **Annual Reviews:** Conduct annual reviews of carbon emissions and progress towards targets.
- **Reporting:** Publish an annual sustainability report detailing progress and areas for improvement.
- **KPIs:** Develop key performance indicators (KPIs) to measure success and drive continuous improvement.

7. Governance

- **Executive Support:** Ensure senior management support and accountability for the plan's implementation.

8. Conclusion

The CARD is committed to reducing its carbon footprint and playing a part in the global effort to combat climate change. This Carbon Reduction Plan sets out a clear path for achieving significant carbon reductions through practical and impactful measures.